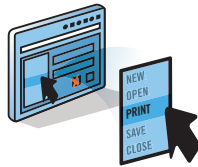


QUICK START GUIDE FOR MAC - Online PDF Express

Printing from Indesign CS

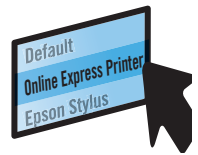
1 Select Print from the file menu

You can save a Print Preset of these settings for future use. The Print Preset will complete most of these details for you.



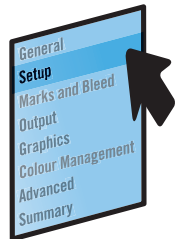
2 Select the Online PDF Express PDF Printer

Under the Printer drop down menu, select the Online PDF Express PDF Printer



3 Select the Setup tab

Select Setup from the left hand menu and ensure your Paper Size is set to custom and the Page Position is set to Centred.



4 Complete the Print Settings

Select the Marks and Bleeds option from the left hand menu. Ensure all Marks and Bleeds are turned on if required.

Select Output from the left hand menu and under the Color tab make sure your settings are correct.

Select Graphics from the left hand menu. Under Images, ensure the Send Data tab is set to all and the Font Download tab is set to Complete.

Select the Advanced tab from the left hand menu. Ensure the Transparency Flattener is set to High Resolution.

5 Select the Page Setup tab

Click on the Page Setup tab at the bottom left of the dialogue box. Make sure the Format for drop down menu has the Online PDF Express PDF Printer selected.

Click Save Preset. This will ensure when you use the Product again you do not have to follow the above steps. You just need to select the Print Preset from the drop down menu.

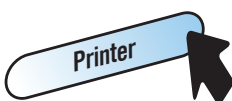


6 Select the Printer tab

Click on the Printer tab at the bottom left of the dialogue box (next to the Page Setup tab). Ensure the Printer selected is the Online PDF Express PDF Printer. Under the Copies and Pages drop down menu select the Online PDF Express option (this step is peculiar to OSX and is not required on Windows or OS 9. The Print Preset will not save this setting, so each time your deliver a file your must select this option.

Uncheck Create PDF using document name to save your PDF under a different file name.

Click Print, then Print to create your PDF. See the Delivery section for the information on delivery of files.

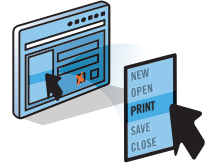


Printing from Quark

1 Select Print from the file menu and select the Online PDF Express PDF Printer

Under the Setup tab select the Commodore Express Printer Driver. Set your Paper Size and make sure the Page Positioning is Centred. You can save a Print Preset of these settings for future use. The Print Preset will complete these details for you.

Under the Layout tab, turn on Registration if bleed is required.

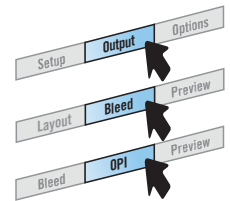


2 Select the Output tab

Under the Output tab set the Print Colors to the correct setting for your job.

Under the Bleed tab, turn on bleed if required.

Under the OPI tab, turn off OPI Active.



3 Select the Page Setup tab

Click the Page Setup tab in the bottom left. In the new window under the Format for drop down menu, select the Online PDF Express PDF Printer and click OK.



4 Select the Printer tab

Click the Printer tab in the bottom left. Make sure the Printer selected is the Online PDF Express PDF Printer.



5 Name and Save your file

Under the Copies and Pages drop down menu select the Online PDF Express setting. This brings up the option to save your file and name it. Uncheck Create PDF using document name and click on Choose to select the name and where to save your PDF.



6 Print

Now click Print, then Print again.

PLEASE READ THE DELIVERY GUIDE FOR DELIVERY OF PDFs TO RL DESIGN & PRINT.

